

Contract No: DCI-HUM/2016/377-043
Implementation period of the contract
(05/09/2016-04/09/2020)

Final financial report:
period (05/09/2016 - 04/09/2020)

Expenditures		1st interim report				2nd interim report				3rd interim report					Budget as per last addendum (June 2020)				4th interim report			Expenditures incurred		Variation in comparison with initial budget/reallocation		Sources of funding	
		# of units	Unit value (in EUR)	Implementat ion costs incurred (in €) (1)	Legal commitments (in EUR)	# of units	Unit value (in EUR)	Implementati on costs incurred (in €) (2)	Legal commitmen ts (in EUR)	# of units	Unit value (in EUR)	Implementati on costs incurred (in €)	Cumulated costs (before current report) (in EUR)	Legal commitment s (in EUR)	Cumulated costs (from start of implementati on to report)	Unit	# of units	Unit value (in EUR)	Reallocated budget (by amendment signed in March 2020)	# of units	Unit value (in EUR)	Implementati on costs incurred (in €)	Cumulated costs (before current report) (in EUR)	Cumulated costs (from all perido) (in EUR)	Difference of cumulated costs till present and budget as per contract/addendum		Variation from budget as per contract/addendum
										(a)	(b)	(c)=a*b	(d)	(e)	(f)=c+d				(s)	(a)	(b)	(c)=a*b	(d)	(f)=c+d	(g)= s- f		(h)= g/s
1. Human Resources																											
1.1.1 Project management Team				325 270	325 270			488 159	955 243			624 695	813 430		1 438 125				1 989 116			768 202	1 438 125	2 206 326	-217 210	-11%	
	Project Leader	7.07	12 000	84 788	84 788	6	12 000	74 595	235 585	13	12 000	160 990	159 383	173 677	320 373	Per month	33	12 000	396 000	10	12 000	118 035	320 373	438 408	-42 408	-11%	EU Budget/EF
	Social protection Coordinator	7.90	8 000	63 220	63 220	12	8 000	96 586	179 176	10	8 000	82 590	159 805	109 604	242 396	Per month	39	8 000	312 000	16	8 000	126 035	242 396	368 431	-56 431	-18%	EU Budget
	Employment Coordinator	6.80	8 000	54 375	54 375	9	8 000	70 470	190 670	15	8 000	120 200	124 845	102 085	245 045	Per month	39	8 000	312 000	15	8 000	116 145	245 045	361 190	-49 190	-16%	EU Budget
	Knowledge development Officer	1.51	7 500	11 307	11 307	11	7 500	82 057	82 057	11	7 500	81 349	93 364	125 287	174 713	Per month	40	7 200	288 000	12	7 500	89 190	174 713	263 903	24 097	8%	EU Budget
	Communication Officer (senior)	6.55	4 750	31 125	31 125							0	31 125		31 125	Per month	8	3 891	31 128			0	31 125	31 125	3	0%	EU Budget
	Communication Officer (junior) full time	2.21	3 350	7 395	7 395	10	3 350	34 156	34 156	0	3 350	0	41 551		41 551	Per month	9	4 600	41 400	0	3 350	0	41 551	41 551	-151	0%	EU Budget
	Communication Officer (junior) part time					5	3 351	17 233	17 233	21	3 351	70 262	17 233		87 496	Per month	27	6 000	162 000	23	3 351	77 964	87 496	165 460	-3 460	-2%	EU Budget
	Contract and Finance Officer	11.04	5 500	60 738	60 738	12	5 500	63 741	122 711	11	5 500	58 970	124 478		183 448	Per month	41	5 500	225 500	13	5 500	70 969	183 448	254 417	-28 917	-13%	EU Budget
	Associate Project Officer	3.52	3 500	12 324	12 324	13	3 500	45 746	90 079	13	3 500	44 333	58 069		102 403	Per month	38	3 500	133 000	12	3 500	43 228	102 403	145 630	-12 630	-9%	EU Budget
	Associate Project Officer 2															Per month	8	3 500	28 000			43 548	0	43 548	-15 548	-56%	EU Budget
	Assistant project officer FIIAPP (10%)					10	350	3 576	3 576	17	350	6 000	3 576		9 576	Per month	28	571	15 988	18	350	6 131	9 576	15 707	281	2%	FIIAPP
	Monitoring and evaluation officer											0	0		0	Per month	6	7 350	44 100			76 957	0	76 957	-32 857	-75%	EU Budget
	1.1.2 Technical Support staff			167 454	167 454			284 975	284 975			281 225	452 429						976 920			306 327		1 039 973	-63 053	-6%	
	Technical Expert - Social Protection	9.05	11 000	99 561	99 561	14	11 000	153 659	153 659	14	11 000	150 347	253 220		403 567	Per month	42	13 850	581 700	16	11 000	174 514	403 567	578 081	3 619	1%	ch Ministry for Social Affairs
	Technical Expert - Employment	7.40	8 500	62 892	62 892	14	8 500	122 693	122 693	15	8 500	124 408	185 585		309 993	Per month	42	8 580	360 360	15	8 500	124 724	309 993	434 717	-74 357	-21%	Pôle Emploi
	Pool of Technical Experts	17.86	280	5 001	5 001	4	280	1 036	1 036	0	280	0	6 037		6 037	Per day	21	280	5 880	0	280	0	6 037	6 037	-157	-3%	FIIAPP
	Monitoring and evaluation expert					8	1 007	7 586	7 586	6	1 007	6 469	7 586		14 056	Per month	30	966	28 980	7	1 007	7 082	14 056	21 138	7 842	27%	FIIAPP
	1.2 Administrative/ support staff			43 141	43 141			26 799	40 161			36 914	69 940						143 000			37 303	0	144 157	-1 157	-1%	
	Programme Director (20% of time per year)	0.98	25 000	24 504	24 504	1	25 000	24 118	49 450	1	25 000	25 331	48 622		73 954	Per Year	4	22 500	90 000	1	25 000	25 449	73 954	99 403	-9 403	-10%	EU Budget
	Quality Assurance Adviser (France / 15% of time per year)	1.00	13 500	13 438	13 438	1	13 500	13 480	26 842	1	13 500	13 362	26 918		40 280	Per Year	4	13 500	54 000	1	13 500	13 913	40 280	54 193	-193	0%	EU Budget
	Quality Assurance Adviser (Spain / 15% of time per year)	1.01	11 500	11 588	11 588	0,37	11 500	4 239	4 239	0,60	11 500	6 942	15 827		22 768	Per Year	4	8 750	35 000	0,59	11 500	6 807	22 768	29 575	5 425	16%	FIIAPP
	Quality Assurance Adviser (Belgium / 15% of time per year)	1.34	13 500	18 115	18 115	1	13 500	9 081	9 081	1	13 500	16 610	27 195		43 805	Per Year	4	13 500	54 000	1	13 500	16 584	43 805	60 389	-6 389	-12%	EU Budget
	1.3 Per diems for missions/travel ⁵											0												0			
	1.3.1 Per diem outside UE	245	220	53 800	62 016	1030	220	226 624	562 468	1724	220	379 234	280 424	264 339	659 658	per diem	4 641	220	1 021 000	1204	220	264 924	659 658	924 582	96 418	9%	EU Budget
	1.3.2 Per diem within EU	82	230	18 793	18 793	62	230	14 242	45 052	160	230	36 841	33 035	15 449	69 876	per diem	387	230	88 987	79	230	18 189	69 876	88 065	922	1%	EU Budget
	Subtotal Human Resources			632 962	851 772			1 376 692	1 937 348			1 384 239	2 009 654	790 442	3 393 893				4 309 023			1 420 387	3 082 119	4 502 506	-193 483	0	
2. Travel ⁶												0														#DIV/0!	
	2.1.1. Intercontinental Travel	60.55	1 000	60 546	63 011	168	1 000	167 870	436 504	303	1 000	303 284	228 415	140 653	531 699	per flight	745	1 000	745 000	141	1 000	141 021	531 699	672 720	72 280	10%	EU Budget
	2.1.2 Intracontinental Travel	28	600	16 987	16 987	22	600	13 230	28 392	36																	

7. Subtotal direct eligible costs of the Action (1-6)		1 001 899	1 237 640			2 286 166	3 912 221			2 756 311	3 288 065	1 270 447	6 044 377				8 178 298			2 446 416	5 732 602	8 179 018	-720	0%	
8. Indirect costs (7% of 7, subtotal of direct eligible costs of the Action)		70 133	86 635			160 032	273 855			192 942	230 165	88 931	423 106		7%		572 481			171 249	401 282	572 531	-50	0%	EU Budget
9. Total eligible costs of the Action (7+ 8)		1 072 032	1 324 275			2 446 198	4 186 076			2 949 253	3 518 230	1 359 378	6 467 483				8 750 779			2 617 665	6 133 885	8 751 550	-771	0%	
10. Provision for contingency reserve		0	0			0	0			0	0	0	0							0	0	0	0	0	
11. Total eligible costs (9+10)		1 072 032	1 324 275			2 446 198	4 186 076			2 949 253	3 518 230	1 359 378	6 467 483				8 750 779			2 617 665	6 133 885	8 751 550	-771	0%	
12. - Contributions in kind ¹²		0	0			0	0			0										0	0	0	0	0	
13. Total accepted ¹¹ costs of the Action (11+12)		1 072 032	1 324 275			2 446 198	4 186 076			2 949 253	3 518 230	1 359 378	6 467 483				8 750 779			2 617 665	6 133 885	8 751 550	-771	0%	

Signature
Date
Location

Contract No: DCI-HUM/2016/377-043
Request for Addendum n°2

Expenditures	Budget as per 1st Addendum (version 1/2017)				Budget as per last addendum signed on June 2020					Variation in comparison with initial budget/reallocation		Sources of funding
	Unit ¹³	# of units	Unit value (in EUR)	Total Cost (in EUR) ³	Unit ¹³	# of units	Unit value (in EUR)	Reallocated budget	CHECK B6	Difference (=reallocation)	Variation from budget as per contract/addendum	
								(b)		(c)= a-b	(h)= g/r	
1. Human Resources												
1.1.1 Project management Team												
Project Leader	Per month	44	12 000	528 000	Per month	33	12 000	396 000	396 000	-132 000	-25%	EU Budget
Social protection Coordinator	Per month	44	8 000	352 000	Per month	39	8 000	312 000	312 000	-40 000	-11%	EU Budget
Employment Coordinator	Per month	42	8 000	336 000	Per month	39	8 000	312 000	312 000	-24 000	-7%	EU Budget
Knowledge development Officer	Per month	41	7 500	307 500	Per month	40	7 200	288 000	288 000	-19 500	-6%	EU Budget
Communication Officer (senior)	Per month	8	4 750	38 000	Per month	8	3 891	31 128	31 128	-6 872	-18%	EU Budget
Communication Officer (junior) full time	Per month	40	3 350	134 000	Per month	9	4 600	41 400	41 400	-92 600	-69%	EU Budget
Communication Officer (junior) part time					Per month	27	6 000	162 000	162 000	162 000		EU Budget
Contract and Finance Officer	Per month	48	5 500	264 000	Per month	41	5 500	225 500	225 500	-38 500	-15%	EU Budget
Associate Project Officer 1	Per month	46	3 500	161 000	Per month	38	3 500	133 000	133 000	-28 000	-17%	EU Budget
Associate Project Officer 2					Per month	8	3 500	28 000	28 000	28 000		
Assistant project officer FIAPP (10%)					Per month	28	571	15 988	15 988	15 988		FIAPP
Monitoring and evaluation officer					Per month	6	7 350	44 100	44 100	44 100		
1.1.2 Technical Support staff								0	0	0		
Technical Expert - Social Protection	Per month	42	11 000	462 000	Per month	42	13 850	581 700	581 700	119 700	26%	ch Ministry for Social Affairs
Technical Expert - Employment	Per month	42	8 500	357 000	Per month	42	8 580	360 360	360 360	3 360	1%	Pôle Emploi
Pool of Technical Experts	Per day	600	280	168 000	Per day	21	280	5 880	5 880	-162 120	-97%	FIAPP/Belincosoc
Monitoring and evaluation expert					Per month	30	966	28 980	28 980	28 980		FIAPP
1.2 Administrative/ support staff								0	0	0		
Programme Director (20% of time per year)	Per Year	4	25 000	100 000	Per Year	4	22 500	90 000	90 000	-10 000	-10%	EU Budget
Quality Assurance Adviser (France / 15% of time per year)	Per Year	4	13 500	54 000	Per Year	4	13 500	54 000	54 000	0	0%	EU Budget
Quality Assurance Adviser (Spain / 15% of time per year)	Per Year	4	11 500	46 000	Per Year	4	8 750	35 000	35 000	-11 000	-24%	FIAPP
Quality Assurance Adviser (Belgium / 15% of time per year)	Per Year	4	13 500	54 000	Per Year	4	13 500	54 000	54 000	0	0%	EU Budget
1.3 Per diems for missions/travel⁵										0		
1.3.1 Per diem outside UE	per diem	4 500	220	990 000	per diem	4 641	220	1 021 000	1 021 000	31 000	3%	EU Budget
1.3.2 Per diem within EU	per diem	950	230	218 500	per diem	387	230	88 987	88 987	-129 513	-59%	EU Budget
Subtotal Human Resources				4 570 000				4 309 023	4 309 023	-260 977	-6%	
2. Travel⁶										0		
2.1.1. Intercontinental Travel	per flight	800	1 000	800 000	per flight	745	1 000	745 000	745 000	-55 000	0	EU Budget
2.1.2 Intracontinental Travel	per flight	250	600	150 000	per flight	117	600	70 200	70 200	-79 800	-53%	EU Budget
2.1.3. Local Transport	per flight	100	300	30 000	per flight	67	300	20 100	20 100	-9 900	-33%	EU Budget
2.1.4. Travel related costs (visa, vaccination, travel insurance for risk countries)	per trip	500	125	62 500	per trip	304	125	38 000	38 000	-24 500	-39%	EU Budget
Subtotal Travel				1 042 500				873 300	873 300	-169 200	-16%	
3. Equipment and supplies⁷										0		

3.2 Furniture, computer equipment										0		
3.2.1 Laptops	per item				per item					0		
3.2.2 Mobiles	per item				per item					0		
3.5 Other (please specify)										0		
Subtotal Equipment and supplies				0				0		0		
4. Local office										0		
4.2 Office rent										0		
Office in Brussels	Per Year	4	80 000	320 000	Per Year	4	110 250	441 000	441 000	121 000	38%	BELINCOSOC
4.3 Consumables - office supplies	Per month	48	150	7 200	Per month	61	150	9 150	9 150	1 950	27%	BELINCOSOC
4.4 Other services (tel/fax, electricity/heating, maintenance)	Per month	48	250	12 000	Per month	33	250	8 250	8 250	-3 750	-31%	EU Budget
Subtotal Local office				339 200				458 400	458 400	119 200	35%	
5. Other costs, services⁸										0		
5.1 Publications ⁹	Per document	500	20	10 000	Per document	350	20	7 000	7 000	-3 000	-30%	EU Budget
5.2 Studies, research ⁹	Per document	8	8 000	64 000	Per document	2	8 000	16 000	16 000	-48 000	-75%	EU Budget
5.3 Expenditure verification/Audit	Per Audit	1	90 000	90 000	Per Audit	4	7 750	31 000	31 000	-59 000	-66%	EU Budget
5.4 Evaluation costs	Per Evaluation	1	60 000	60 000	Per Evaluation	1	60 000	60 000	60 000	0	0%	EU Budget
5.5 Translation, interpreters										0		
5.5.1. Interpretation services	per day	150	320	48 000	per day	163	320	52 160	52 160	4 160	9%	EU Budget
5.5.2. Translation working material	Per page	507	150	76 000	Per page	233	150	34 950	34 950	-41 050	-54%	EU Budget
5.6 Financial services (bank guarantee costs etc.)	Lumpsum	1	5 000	5 000	Lumpsum	258	25	6 450	6 450	1 450	29%	EU Budget
5.7 Costs of conferences/seminars/meetings	Lumpsum	1	230 000	230 000	Lumpsum	1	115 015	115 015	115 015	-114 985	-50%	EU Budget
5.7.1 Meeting venue (renting+catering for participants not covered by per diem)										0		
5.8 Communication and visibility material	Lumpsum	1	50 000	50 000	Lumpsum	1	65 000	65 000	65 000	15 000	30%	EU Budget
Subtotal Other costs, services				633 000				387 575	387 575	-245 425	-39%	
6. Other										0		
6.1 Experts										0		
6.1.1 Government Experts	Per day	3 500	250	875 000	Per day	4 804	250	1 201 000	1 201 000	326 000	37%	EU Budget
6.1..2. Other experts (private sector, academic, IOs, etc.)	Per day	1 000	550	550 000	Per day	1 580	550	869 000	869 000	319 000	58%	EU Budget
6.2 Expert Management Tool										0		
6.2.1 Expert management tool/data base (technical adaptation, hosting, change requests & maintenance)	Lumpsum	1	20 000	20 000	Lumpsum	1	20 000	20 000	20 000	0	0%	EU Budget
6.3 Website										0		
6.3.1 Website and related IT services	Lumpsum	1	100 000	100 000	Lumpsum	1	60 000	60 000	60 000	-40 000	-40%	EU Budget
Subtotal Other				1 545 000				2 150 000	2 150 000	605 000	39%	
7. Subtotal direct eligible costs of the Action (1-6)				8 129 700				8 178 298	8 178 298	48 598	1%	
8. Indirect costs (7% of 7, subtotal of direct eligible costs of the Action)		7%		569 079		7%		572 481	572 481	3 402	1%	EU Budget
9. Total eligible costs of the Action (7+ 8)				8 698 779				8 750 779	8 750 779	52 000	1%	
10. Provision for contingency reserve				52 000						-52 000	-100%	
11. Total eligible costs (9+10)				8 750 779				8 750 779	8 750 779	0	0%	
12. - Contributions in kind ¹²												
13. Total accepted¹¹ costs of the Action (11+12)				8 750 779				8 750 779	8 750 779	0	0%	

Final sources of funding

		Amount EUR
Total eligible costs (ante audit)		8 751 549,68 €
Verified amount of eligible costs (post audit)		8 754 414,32 €
EU/EDF		7 200 769 €
Other contributions (other Donors etc)		
<i>Name</i>	<i>Conditions</i>	
<i>Expertise France</i>	Co-financing in cash estimated at 50,000€ per year	30 884,98 €
<i>French Ministry for Social Affairs</i>	Provision of one Senior technical expert in social protection working full time on the project for 42 months	575 477,00 €
<i>Pôle emploi</i>	Provision of one Senior technical expert in employment working full time on the project for 42 months	434 716,74 €
<i>FIIAPP</i>	Provision of a Senior expert as Quality Assurance Adviser and working 15% of his time for 4 years Provision of technical expertise on migration/employment issues depending on the project's needs	72 457,75 €
<i>BELINCOSOC</i>	Provision of technical expertise on social protection issues depending on the project's needs	
<i>BELINCOSOC</i>	Provision of office space, equipment and access to meeting and conference rooms for 4 years for the members of the Project Management Team based in Brussels	439 091,91 €
Revenue from the Action		0
To be inserted if applicable and allowed by the guidelines:		
In-kind contribution		
Volunteers' work		

List of Pending payments (above 500 EUR)

Please list the following details: Name of the provider, Object of the contract (Final Audit, Works execution guarantee...), Amount in €, Due date, Reference document (Date and number of Invoice/ contract), Explanation and comments (why still not paid?)

Name of the provider	Object of the contract	Amount in EUR	Due date	Reference docum	Explanation and comments
Grant Thornton	Final audit	12130	30/03/2021	20-MS2658	The invoice was not edited at the time of writing of this report.

We herewith commit to refund to the European Union, according to art. 18 of the General Conditions, any amount for which proof of payment cannot be provided upon request after the due date, unless reasonable justification is provided.

Signed

CALCULATION OF THE FINAL BALANCE

Total eligible costs		8 751 550 €
Errors audit		2 865 €
UE contribution	82,25%	7 196 056 €
Prefinancing amount		6 645 699 €
BALANCE		550 357 €